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## **CITY OF HOUSTON**

# **Job Posting**

Applications accepted from:

Job Classification Posting Number Department Division

Section
Reporting Location

Workdays & Hours

ALL PERSONS INTERESTED

CRIMINALIST SPECIALIST (SEROLOGIST)

PN #112782

HOUSTON POLICE CRIME LABORATORY

N/A

1200 TRAVIS

MONDAY - FRIDAY, 8:00 A.M. - 4:00 P.M.\*

\*Subject to change

## 9 DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS

Performs moderately complex and complex analysis of physiological stains and fluids. Testifies as an expert witness regarding the scientific conclusions obtained from analysis. Prepares accurate and precise notes and technical reports. Maintains records, files and supply levels. Assists in developing and revising standard operating procedures, goals and objectives, techniques, policies and reports.

#### 10 WORKING CONDITIONS

The position requires stooping, bending and/or lifting of items of up to 30 pounds with occasional periods of walking on rough surfaces.

#### 11 MINIMUM EDUCATIONAL REQUIREMENTS

Requires a thorough understanding of both theoretical and practical aspects of an analytical, technical or professional discipline. Bachelor's degree in Biology, Molecular Biology, Biochemistry, Genetics or a closely related field. Must have successfully completed courses in biochemistry, genetics, molecular biology or other subjects providing a basic understanding of forensic DNA analysis, as well as courses or training in statistics and population genetics as it applies to forensic DNA analysis. Transcripts are required.

#### 12 MINIMUM EXPERIENCE REQUIREMENTS

Three years of experience in a forensic laboratory as a criminalist are required.

#### MINIMUM LICENSE REQUIREMENTS

Requires professional certification pertinent to the work being performed from an organization recognized by the Houston Police Department at the highest level.

#### 14 PREFERENCES

Prefer applicants experienced and court qualified in forensic DNA analysis in an accredited lab.

#### 15 | SELECTION/SKILLS TESTS REQUIRED

None.

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### 16 SAFETY IMPACT POSITION Yes X No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

#### 17 SALARY INFORMATION

Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is:

<u>Salary Range – Pay Grade 25</u> \$2,000.00 - \$2,500.00 Biweekly \$52,000.00 - \$65,000.00 Annually

**18** *OPENING DATE* August 30, 2006

19 CLOSING DATE Open Until Filled

#### 20 APPLICATION PROCEDURES

Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1<sup>st</sup> floor. Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 308-1300. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.

An equal opportunity employer